

Tre Hargett, Secretary of State  
**State of Tennessee**



Division of Records Management  
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**TENNESSEE PUBLIC RECORDS COMMISSION**  
**February 25, 2016**  
**Notice of Meeting**

The Tennessee Public Records Commission will meet on Thursday, February 25, 2016 at 1:30 PM in the Nashville Room of the Tennessee Tower, 312 Rosa L. Parks Avenue, 3<sup>rd</sup> Floor Nashville, Tennessee 37243.

The agenda items for Tennessee Public Records Commission meeting will include:

1. Approval of Minutes from the October 13, 2015 meeting
2. Consent Agenda
3. RDA Review
4. Records Management Division Update
5. Old Business/Public Questions
6. Adjourn

And such other business as may properly be presented before the Commission.

Kevin F. Callaghan, Director of Records Management

February 1, 2016